

APPENDIX B

**ENVIRONMENTAL SCRUTINY COMMITTEE
SCRUTINY INVESTIGATION SCOPING EXERCISE SUMMARY SHEET**

PROPOSED TOPIC: Cardiff Replacement Local Development Plan	
PROPOSED TYPE OF SCRUTINY INVESTIGATION: Joint Inquiry	
Proposed Terms of Reference	<ul style="list-style-type: none">• To explore, scrutinise and act as a consultee on the Strategic Options for the Replacement LDP focusing on how these have addressed:<ul style="list-style-type: none">○ Accessibility and Inclusivity○ One Planet Cardiff.• To review the Council's consultation process to date; to examine its effectiveness and make recommendations for future consultation on the next stages of the Replacement LDP• To understand the supporting rationale for the projected growth provided by Welsh Government in order to consider whether the evidence base is robust, realistic, and viable.• To consider how Cardiff's replacement LDP and the Strategic Options are aligned with regional planning.• To hear and consider views of stakeholders to inform the recommendations of Scrutiny on both the Strategic Options and the Council's consultation processes.• To coordinate and provide a single joint response from the Scrutiny Committees.• To make recommendations that will inform the decisions and considerations that the Council's Executive will make in the development of the Preferred Strategy.• To make recommendations that will inform any future scrutiny of the replacement LDP.
Task & Finish Recommended.	Yes
Stakeholders	Cabinet Members Senior Managers External Stakeholders TBC
Number of meetings required	
Meeting 1 Mid November 2021	Consultation Process – Strategic Options To examine the consultation document and explore the consultation processes planned for engagement around the Strategic Options. To have a particular focus on the plans and approaches for involving hard to reach and under-represented groups.

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	Desktop based research on best practice consultation to enable Members to compare, contrast and assess the Council's own consultation.
Meeting 2 Beginning December 2021	Internal Evidence on Strategic options To receive a presentation from the Cabinet Member and Senior Officers on the Strategic Options. <ul style="list-style-type: none">• Role of Scrutiny - To examine the Strategic Options. To receive information regarding the evidence base provided by Welsh Government to consider its robustness realism, and viability of projected growth and examine the rationale behind the options being presented. To receive information on how Cardiff's replacement LDP and the Strategic Options align with regional planning. To explore the Strategic Options through focus on the two areas identified; 'Accessibility and Inclusivity' and 'One Planet Cardiff'; to ascertain how these have been addressed in the Strategic Options put forward. Invitees Cllr Wild, Andrew Gregory, Stuart Williams, Simon Gilbert
Meeting 3 1 st /2 nd week January	External Evidence on Strategic Options To hear evidence from key stakeholder witnesses to help inform the T&F Group's views and recommendations on the strategic options. Selected stakeholder witnesses will be invited to attend the meeting to provide verbal evidence to the T&F Group on their views of the strategic options. External Stakeholder witnesses TBC
Meeting 4 3rd week January 2022	External Evidence on Strategic options Part 1 Stakeholder Research Report of the key findings of the Call for Evidence from key stakeholders – written summary of main points provided by Gladys Hingco, Principal Scrutiny Research Officer. Part 2 Discuss evidence received with Cabinet Member and Senior Officers
Meeting 5	External Evidence on Consultation Process

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<p>4th week of January 2022</p>	<p>Explore views of stakeholders on the consultation processes undertaken in developing the Strategic Options as well as the Vision, Issues & Objectives/ISA. This meeting will assess the effectiveness of the consultation approach and processes that have been adopted by the Directorate. The findings of this meeting will inform the recommendations that will be made on the future consultation on the Preferred Strategy.</p> <p>Selected stakeholder witnesses will be invited to attend meeting to provide verbal evidence to the T&F Group on their views of the strategic options</p> <p>Stakeholder Research</p> <ul style="list-style-type: none">• Reporting of the summary findings of the Call for Evidence from key stakeholders – provided by Gladys Hingco, Principal Scrutiny Research Officer. <p>External stakeholders TBC</p>
<p>Meeting 6 February 2022</p>	<p>Sum Up Meeting</p> <p>Consideration of all information received during the inquiry and agree way forward for draft report/recommendations</p> <p>Consideration of draft report/recommendations</p>
<p style="text-align: center;">Proposed Reporting Arrangements</p> <ul style="list-style-type: none">• Investigation to be undertaken by middle of February 2022• Report to be considered by the Scrutiny Committees – end of February/March 2022• Report from Scrutiny to Cabinet - March 2022	
<p style="text-align: center;">Potential Outputs/Outcomes from this investigation</p> <p>As a key consultee, the T&F will produce a report that will outline and illustrate Members views on the strategic options being consulted on at this stage of the development of the RLDP process. The recommendations of this report will be informed by consideration of evidence and views from selected stakeholders who have contributed to the scrutiny of the RLDP's strategic options and will assist the Directorate and Cabinet in the development of the Preferred Strategy.</p> <p>The findings and recommendations of the T&F will also inform Scrutiny's, Cabinet's, and the Directorate's views on future consultations of the next stages of the development of the RLDP.</p>	